

Minutes of the meeting of the Finance Committee

Held on 25th Sept 2023 at 7.00 pm at Stoke Gifford Retirement Village

Present: - Cllrs Anil Mishra (AM) (Chair), Anthony Hyde (AH), Bethan Candlin (BC), Srinivasa Boinapally (SB), Prasanna Ramarathnam (PR)

Interim Clerk – Graham Smith

1. Apologies accepted for Absence

Cllr. Andrew Badger (AB)

2. Report from Chair

(AM) had nothing to report.

3. Evacuation Procedure

Evacuation procedures were noted.

4. Declaration of Interests

None

5. Public Participation

None

6. Update from Interim Clerk

(Clerk) had previously distributed minutes of previous meeting with agenda packs and sought confirmation of accuracy and approval.

F23004 Resolved: The minutes of the Parish Council meetings held on Monday 27th June 2023 were accepted as accurate and signed by the Chair (AM).

(Clerk) gave Cllrs update of progress with RBS Rialtas accounting software and stated that an upload and installation of account codes and budgets will commence 9th of October and financial reports and reconciliations to date will be available at the next Finance meeting.

7. To Consider Financial Impact

(Clerk) requested that Cllrs consider financial impact of projects and approve action if appropriate.

- 7.1. Defibrillator installation and maintenance – Purchase and installation would be approximately £2,000 with ongoing maintenance approx. £200 PA. This could come from CIL monies and maintenance annually from precept. The location being the Shopping parade / Square at Cheswick Village which (Clerk) would be required to consult the managing agent.
Cllrs agreed that (Clerk) pursue this initiative and report at Parish Council meeting for Cllr approval which is also to investigate the impact upon insurance cover.

230925: Action 001 – Investigate costs and feasibility of placing defibrillator at Cheswick Village.

Action to Clerk

- 7.2. Christmas Lights purchase and installation – (Clerk) advised that he had conducted research with other Parish Councils and due to limited resources considered that Cllrs contact SGC to fulfil the requirement. (Clerk) had initial discussions with SGC and requested that Cllrs agree that (Clerk) pursue this option and report at Parish Council meeting for Cllr approval. Finance could come from CIL monies. The location being the Shopping parade / Square at Cheswick Village which (Clerk) would be required to consult the managing agent.

230925: Action 002 – Investigate costs and feasibility of placing Christmas lights at Cheswick Village.

Action to Clerk

- 7.3. Christmas Market – Cllrs discussed the feasibility of holding a Christmas Market event to create awareness of the council and pull the community together with a view to hosting further regular events throughout the year. The location being the Shopping parade / Square at Cheswick Village which (Clerk) would be required to consult the managing agent.

Cllrs agreed that (Clerk) pursue this initiative and report at Parish Council meeting for Cllr approval.

230925: Action 001 – Investigate costs and feasibility of operating a Christmas market at Cheswick Village.

Action to Clerk

8. Authorisation of Payments

Payments Authorised by Cllrs (AH) & (BC)

Details	Ref.	£
Uncontested election fees	B/P 010	525.00
Room Hire (Extracare Trust)	B/P 011	30.00
Total Payments		£555.00

F23.005 Resolved: That payments presented to the Finance Committee on 25th Sep 2023 are accepted.

9. Matters Urgent

(PR) requested that an item be allocated for “Confidential Items” on the agenda of the next Parish Council meeting.

Meeting Closed – 20.48

**The next meeting of the Finance Committee is on Monday 23rd October
7.00pm at the Stoke Gifford Retirement Village**

Current Planning Applications

P23/02614/PNRE	Units 4 And 5 Abbey Wood Retail Park Station Road Filton	Prior notification of the intention to install roof mounted solar panels
P23/02612/PNRE	Abbey Wood Retail Park Station Road	Prior notification of the intention to install roof mounted solar panels.
P23/02613/PNRE	Unit 6 Abbey Wood Retail Park Station Road	Prior notification of the intention to install roof mounted solar panels.
P23/02640/CLP	14 Lancelot Road, BS16 1WG	Change of use from dwellinghouse (Class C3) to a 5-bedroom, 6 person house in multiple occupation (Class C4).

Cllrs considered current applications and agreed that they submit a comment relating to P23/02640/CLP to express concern relating to insufficient parking for additional cars resulting from the change of use of the dwelling. Currently the road is already saturated with HMO's. Cllrs agreed that (Clerk) submit an objection to this application.

7.30PM - Councillor Training – Essential Councillor – Deborah White (ALCA)